

**[Town of Henniker, c/o Kris Blomback Chairman]**  
Re: **[Subject Matter of Right to Know request]**

This request is made pursuant to Part 1, Article 8 of the New Hampshire Constitution and New Hampshire's Right to Know Law codified at RSA 91-A *et seq.* Please provide me with access to the following described governmental records regarding **Town of Henniker Board of Selectmen and any employee, including Town Administrator, who was present at or participated in delivering information pertaining to all agenda items for the meeting dated November 1, 2016 and all items listed below for subject matter pertaining to all business matters transacted to carry out the prudential affairs for the Town of Henniker, NH:**

1. All government records, including but not limited to the following items listed this to include any town official, including elected or appointed board members, all residents, department heads and contractors:
  - e-mails generated before, during or after above mentioned meeting (approximately 6:15 pm to 9:45 pm) regarding all items on approved agenda items and all items in this category pertaining to the prudential affairs of the Town of Henniker for the last 90 days.
  - electronic data including all text messages and emails on cell phones private or government issued cell phones or personal cell phone email accounts pertaining to board business placed on meeting's agenda and created before, during or after above mentioned meeting (approximately 6:15 pm to 9:45 pm) and all items pertaining to the prudential affairs of the Town of Henniker for the last 90 days including the sale of any property or material surplus owned by the Town of Henniker.
  - letters to any party involved with all approved agenda items and all items pertaining to the prudential affairs of the Town of Henniker for the last 90 days
  - internal communications and all items pertaining to the prudential affairs of the Town of Henniker including the sale of property including but not limited to surplus material, for the last 90 days
  - external communications of any kind including cell phone communications via text, computer or cellular email or phone log from private cell phone or email accounts information created before-during and after above mentioned meeting and all items pertaining to the prudential affairs of the Town of Henniker including the sale and or disposal of property owned by the Town of Henniker, for the last 90 days
  - information regarding contractor proposals for any item on agenda including information obtained via cell phone text message or cell phone email or any email including items received at private email accounts and all items pertaining to the prudential affairs of the Town of Henniker and for the sale or disposal of surplus material owned property for the last 90 days
  - agreement information and all items pertaining to the prudential affairs of the Town of Henniker including but not limited to the movement of items associated with Army Corps of Engineer item (sand and garbage removal) from January 1, 2012 to present.

Requesting only those records which are not subject to NH RSA 91:A exemption that relate to the Board of Selectmen meeting on or about November 1, 2016 from 6:15 p.m. to 9:45 pm and all items relating to Town of Henniker Business for the last four months.

Please be advised that all records in the above request that are in current electronic form are to be sent via email to above email provided. If any document is not in electronic form, please contact me so I can plan to view these documents at town hall.

DO NOT COPY ITEMS OR ATTEMPT TO CHARGE A FEE WITHOUT WRITTEN NOTIFICATION TO ME TO OBTAIN MY APPROVAL either by letter to 40 Juniper Ridge, Henniker, NH 03242 or notification to the email provided above.

Thank you

Dr. Bruce J Trivellini  
603-746-3900